

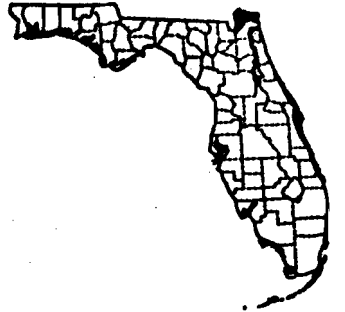


NASSAU COUNTY

BOARD OF COUNTY COMMISSIONERS
FERNANDINA BEACH, FLORIDA 32034

D. D. OXLEY, EX-OFFICIO CLERK

October 3, 1975



JOHN F. ARMSTRONG, SR.
CHAIRMAN
DIST. NO. 5 CALLAHAN
ADAM H. FISHER
VICE CHAIRMAN
DIST. NO. 3 YULEE
A. RAY BEVILLE
DIST. NO. 1 FERNANDINA BEACH
HAZEL JONES
DIST. NO. 2 FERNANDINA BEACH
DOUGLAS HODGES
DIST. NO. 4 HILLIARD

ARTHUR I. JACOB
ATTORNEY
RICHARD L. KING, P.E.
COUNTY ENGINEER
MELVIN F. DOUGHERTY
BUILDING OFFICIAL
AND INSPECTOR

Mr. Harry Brinton
Director of Libraries
Haydon Burns Library
122 North Ocean St.
Jacksonville, Florida 32202

RE: Renewal of Contract to Provide
Library Service to Nassau County
for 1975-76

Dear Mr. Brinton:

Enclosed please find three executed copies of the library contract which has been executed by the Board of County Commissioners of Nassau County. Please return one copy to our office for our files.

Your cooperation in this matter will be appreciated.

Very truly yours,

D. O. Oxley
Ex-Officio Clerk

DOO/gg

Enc.

AGREEMENT

THIS AGREEMENT, made this 1st day of October, 1975 between the City of Jacksonville, a municipal corporation acting through its Board of Library Trustees, hereinafter called the CITY, and Nassau County, a political subdivision of the State of Florida, hereinafter called the COUNTY;

WITNESSETH:

1. Consideration. The County agrees to pay the City Fifty Thousand Three Hundred Sixty-three Dollars (\$50,363.00), plus Eleven Thousand Dollars (\$11,000.00) to be received from the City of Fernandina Beach and all State Aid monies as the cost of library service to be provided by the City for the year ending September 30, 1976. The County will pay the City in the following manner: Five Thousand Dollars (\$5,000.00) in November, 1975, Twenty Thousand Dollars (\$20,000.00) in January, 1976, and Twenty-five Thousand Three Hundred Sixty-three Dollars (\$25,363.00) prior to June 1, 1976, and all library monies from Fernandina Beach and State Aid as soon as they are received.

2. Jacksonville Library Use. The City agrees that residents of Nassau County shall be entitled to the use of the main City public library, and any of the City branch libraries without charge, subject to all the laws, rules and regulations prescribed for the City of Jacksonville users of the library service.

3. Bookmobile Service. The City will provide bookmobile circulating Library Service to communities in the County at least once every two weeks under rules and regulations, together with the itinerary for the circulating library, which may be prescribed and decided by the City, upon consultation with the Nassau County Advisory Committee.

4. Book Collection. The City will purchase books for the County within the limitation of funds provided in this agreement and the books so purchased will become the property of the County. The City will loan an additional 1,000 volumes for public use in Nassau County during the period of this agreement.

5. Equipment and Expense. The City agrees that in addition to the books described in paragraph 4, the furniture and equipment purchased for the County libraries, upon termination of this Agreement will become the property of the County. The determination of books to be included in the permanent book collection shall be by the City, but the advice of the County Library Advisory Committee shall be considered by the City. Expenses incident to the busing of library facilities shall be borne by the County, but the City will pay from the funds provided herein the expense for rent, electricity, heat, telephone, custodial services and supplies for the Fernandina Beach Library.

6. Management and Cooperation. The City shall manage and operate the library service provided, under the direction of the Director of the Jacksonville Public Library. The City agrees to consult with the County in the execution of this contract and to admit to representation upon its Board of Library Trustees a representative of the County Library Advisory Committee, who shall participate, without voting, in the affairs of the Board.

7. Records Kept. The City shall furnish its annual audit to the County, and shall report progress in library service in the County. A detailed record shall be kept by the City of all properties, including books, acquired for the County community branch libraries, and shall be available to both parties.

8. Staff Personnel. The County may, with the prior approval of the City, employ personnel to staff community libraries which may be established. In the event personnel are employed, the City will reimburse the County for the salaries paid to those personnel. No personnel so employed shall be considered employees of the City or have any rights or privileges under any Civil Service law or pension law of the City.

9. Regional Library Program. The parties intend to procure and provide all services for a Regional Library Program, and, as financial and other circumstances permit, to provide library materials, staff and services, according to accepted library standards, where they are needed, and in places and during hours where and when they may be available to all persons in Nassau County.

10. Future Service Plan. At least 30 days prior to the expiration of this Agreement, the City shall furnish a plan of future service to the County Library Advisory Committee and to the Board of County Commissioners based on the experience of this Agreement.

11. Insurance. The County agrees to maintain during the life of this Agreement all risk insurance, subject to standard exclusions, on the community library buildings, if any, and their contents except books. The City shall provide insurance against loss or damage to books.


12. Effective Date. This Agreement becomes effective upon the execution by the parties to provide library service during the period from October 1, 1975 to September 30, 1976 and shall remain in effect unless cancelled in accordance with the terms of Section 13.

13. Cancellation. Either party may cancel this Agreement by written notice delivered to the other, but notice must be delivered at least ninety (90) days prior to October 1st of each year, to take effect on October 1st. In the event the City shall cancel this contract, any unused portion of payment made to it by the County shall be returned to the County.

IN WITNESS WHEREOF the parties have caused these presents
to be duly executed by their respective officers as of the day and
year first above written.

(SEAL)

NASSAU COUNTY, FLORIDA
County Commission


Chairman

Chairman, Library Board of
Jacksonville

ATTEST:

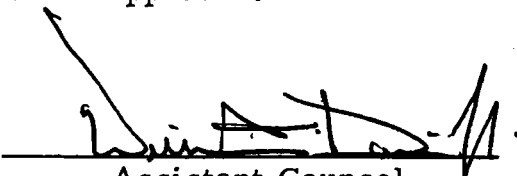
Corporation Secretary

Mayor, City of Jacksonville

I approve this contract, having ascertained that there is an
unexpended, unencumbered and unimpounded balance in the applicable
appropriation sufficient to cover obligations of this contract.

Director of Finance

Form approved:


Assistant Counsel
City of Jacksonville

JACKSONVILLE PUBLIC LIBRARY

August 28, 1975

HAYDON BURNS LIBRARY
122 NORTH OCEAN STREET, JACKSONVILLE, FLORIDA 32202
TELEPHONE 633-2107

Mr. D. O. Oxley
Ex-Officio Clerk
Board of County Commissioners
Nassau County
Fernandina Beach, Florida 32034

Board of Library Trustees

Dr. Sidney M. Lefkowitz
Chairman

Edward A. Charron
Vice-Chairman

Roy T. Lord
Secretary

Raymond A. David

Mrs. Robert F. Nance

Dr. A. Joseph Reddick

William J. Staten

Mrs. A. B. Stephenson

John J. Sulik

Re: Renewal of Contract to Provide Library
Service to Nassau County for 1975-76

Dear Mr. Oxley:

As you are aware, the current contract for library service expires September 30 and we have prepared a renewal contract updating the information which I have intended to be consistent with the budget figures we discussed.

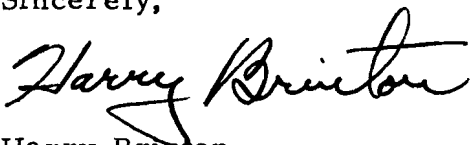
Director of Libraries

Harry Brinton

Upon approval of the budget by the Nassau County Commission, I would appreciate having three copies of the contract signed and returned to me. Upon receipt of the signed contracts, I will have them executed by our officials and return one copy for your file.

If there are any questions regarding this matter, please do not hesitate to call me.

Sincerely,



Harry Brinton
Director of Libraries

HB/dab

Encl.: 4 Contracts

TO: NASSAU COUNTY COMMISSIONERS
FROM: VIRGINIA GRAZIER, LIBRARIAN
DATE: MAY 10, 1977
RE: ANNUAL REPORT FOR 1976

Once again I am happy to report the progress of our library services to the Commissioners of Nassau County.

This past year has seen much activity of the building committee. Members are: Mrs. Gordon Butler, Mrs. Edgar Saunderson, Mrs. Virginia Grazier and Mrs. Franklin Jones, chairperson. Mr. Harry Brinton, Jacksonville's librarian, and Mr. David Coonrod, Architect, serve as consultants. The library program was written by this group and is currently being carried out. The plans, and each change of plans, have been studied, recommendations made and presented to the City Commission. With the good news of the availability of Federal Funds, the plan was ready to put into action. Our new library truly represents a cooperation of all of these people and many more. Next year we will hope to have you hold your May meeting in the new library, and it will not be necessary to close the library to public use.

I have also been working closely with Mrs. Willye Dennis, Director of the LOOP program for Jacksonville--now to be extended to Nassau County. The Library Operated Outreach Program will send a van and personnel to the schools of Nassau County. The City of Fernandina Beach will not be included in this program since the library is located here. A grant of an additional \$60,000 has been received by the Jacksonville Library to pay for this service. The van has been ordered, the Superintendent of Schools, Principals, and Media Specialists have been contacted in these schools. We hope to be able to inaugurate this program by August or September of this year.

During the 1976 circulation of books and materials increased by 1,700 items for a total of 52,000. In addition, the Hilliard Library circulated 5,300 items during the same time period.

On November 3, 1976 the Fernandina Beach Library held an Open House to celebrate the tenth anniversary of library service in Nassau County. Invitations were sent to more than 100 persons who helped in forming the service and continue to support the library program. Mrs. Henry Allison was an honored guest for the occasion and many visitors stopped by for a congratulatory word and a cup of punch.

Page Two

Annual Report
May 10, 1977

The usual programs have been successful--the story hours, the film programs, and the summer reading program for children. We plan to inaugurate additional film programs for adults once we are in the new library and have a separate room in which to show them. This summer the theme for the Reading Program is "Book Trek" Miss Evett Simmons will be in charge.

Book prices continue to rise. Our permanent collection now totals 18,200. We also have 1337 books that we rent (the best sellers), unlimited paperbacks, a small record collection, and 55 magazines and newspapers. The library collection is supplemented by many loans from the Jacksonville collection as well as book loans, xeroxed articles, and reference answers from sources throughout the state.

Do you know how to silver a mirror or the name of Hopalong Cassidy's horse? Who was the Amelia for whom our Island is named? Was she the sister or daughter of George II or George III? How much is the West German mark worth? What's playing on Broadway? What is the new "balloon" look? Recently a couple from Memphis visited us. In the course of conversation, the gentleman mentioned that he was related to Dr. Wellford who died in Fernandina Beach while assisting in the battle against yellow fever. They were pleased to be told about the memorial window to Dr. Wellford in St. Peter's Episcopal Church. Such things make our library a true, if informal, information center.

In behalf of the library staff, I would like to thank the Library Board, who so willingly give of their time and talents, the City and County Commissioners who provide the financing for the library, and the people throughout Nassau County who make good use of our library services.

VG/mk

LIBRARIAN'S REPORT----ADDENDUM MAY 7, 1977

Since writing the above report I have received notice of an additional grant of Federal money in the amount of \$7,107 for use in Nassau County. This money will be used for a film program. The plan, as projected, will allow feature films, of high caliber, to be shown in Fernandina Beach, Callahan, Hilliard and Yulee, every other week through September, 1977.

We anticipate using the auditorium at the Recreation Center for the programs in Fernandina Beach. In Callahan, Hilliard and Yulee, I would like to ask your permission and cooperation to use the County Buildings for these programs. Time for planning is short since we must get the program underway early in June. The grant money must be spent by October 1, 1977. Brochures and posters will be printed and schools and churches alerted to notify as many as possible about this program. Any suggestions that you may have will be most appreciated at this time.

NASSAU COUNTY LIBRARY BUDGET

3/28/77

REVENUE

	<u>1974/75</u>	<u>1975/76</u>	<u>1976/77</u>	<u>Proposed 1977/78</u>
State Aid	9,052	10,860	8,978	9,000
Nassau County	50,363	50,363	53,198	53,457,298
Fernandina Beach	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>	<u>12,000</u> 11,000
Totals:	70,415	72,223	73,176	74,457,00

Accounts

APPROPRIATIONS

Salaries	25,021	25,540	26,817	31,560
Employee Benefits	2,845	3,540	3,755	4,734
Supplies	3,205	3,500	3,500	3,500
Bookmobile	6,000	6,000	6,000	6,000
Central Services	200	250	250	250
Other Services & Charges:				
Administrative Services	2,500	4,481	4,481	4,481
Postage	250	300	300	300
Telephone	200	250	250	400
Auto Allowance & Travel Expense	1,250	800	750	800
Electricity	4,000	4,000	3,000	4,000
Rent	4,080	4,400	4,400	4,400
Book Rental	4,200	4,200	4,425	4,425
Charging Machine Rental	90	120	120	120
Periodicals	800	800	800	1,000
Rebinding	300	300	300	300
Use of J. P. L.	5,500	5,500	5,500	5,500
Miscellaneous (Water, Waste Disposal Service, Repairs and Maintenance Services)	2,184	2,470	2,470	2,470
Books	6,000	5,772	6,058	6,058
Equipment	<u>1,790</u>	<u>*****</u>	<u>*****</u>	<u>*****</u>
Totals:	70,415	72,223	73,176	80,298

*Make copies
for Commission*

SALARIES

1976/77

Grazier, V. ----	$\$1190/\$20 \times 12 = \$14,520$	\$14,440
Clerks -----	2,080 x 3.76 hr.	7,826
Students -----	2,080	<u>4,551</u>
Employee Benefits (15%)	\$3,755	\$26,817

PROPOSED

Grazier, V. ----	$\$1250/\$20 = \$15,240 \times 5\% \text{ COL} =$	\$16,000
Clerk -----	2,240 hours x \$4.81 (Increase 160 extra hours for vacations and illness)	10,775
Students - - - -	2,080 hours x \$2.30	<u>4,785</u>
	TOTAL	\$31,560
Employee Benefits 15%	\$4,734	

Department of State



CECIL P. BEACH
State Librarian

SUPREME COURT BUILDING
TALLAHASSEE, 32304

Phone (904) 488-2088
TWX 810-931-3689

STATE LIBRARY OF FLORIDA

February 2, 1976

M E M O R A N D U M

To: Boards of County Commissioners

From: Cecil P. Beach, State Librarian *CPB*

Enclosed is your file copy of the Application and Agreement form by which your county qualified to receive 1975-76 state aid funds for library service.

According to information we have received from the Secretary of State's office, the state aid warrants have been forwarded to you. If you have any questions about these funds, please contact Ms. Mary Ellen French at (904) 488-2088.

CPB:ss

Enclosure

FLORIDA DEPARTMENT OF STATE
 DIVISION OF LIBRARY SERVICES
 APPLICATION AND AGREEMENT FOR
 STATE AID TO LIBRARIES

The Board of County Commissioners of NASSAU
 County hereby applies to the Division of Library Services of the Florida
 Department of State for an operating and equalization grants for public
 library service as authorized under Chapter 257, Florida Statutes, for
 the fiscal year beginning October 1, 1975, and ending September 30, 1976.

We certify that the following amounts were expended for the opera-
 tion of public library service during the fiscal year ending
 September 30, 1974.

Local Expenditures, October 1, 1973 - September 30, 1974	\$ <u>60,346.00</u>
Less, State Aid	\$ <u>3,496.00</u>
Less, LSCA Program Grants	\$ _____
Less, Any Funds not Expended Centrally	\$ _____
Total Local Expenditures Qualified for Matching ..	\$ <u>56,850.00</u>

We certify that the following amounts, exclusive of federal and state
 grants, will be available and expended for public library use during
 fiscal year 1975-76.

County Appropriations (County funds from local sources only)	\$ <u>50,363.00</u>
*City Appropriations (City funds from local sources only)	\$ <u>11,000.00</u>
Other (specify)	\$ _____
.....	
* Append an affidavit from each city providing funds.	TOTAL \$ <u>61,363.00</u>

This library service is provided through contracts with the follow-
 ing cities and counties: Jacksonville - Nassau County

The yield of a one mill tax in this county is \$341,596.60.

The Applicant agrees to expend any grant(s) awarded pursuant to this Application and Agreement in full compliance with the terms and conditions of Chapter 257, Florida Statutes, and Chapter 1B-2, Florida Administrative Code, relating to county free public libraries and the State Library, which Chapters are incorporated by reference as part of this Application and Agreement and attached hereto.

Cooley
Clerk of the Circuit Court

September 16, 1975

(Date)

John F. Armstrong Jr.
Chairman,
Nassau County
Board of County Commissioners

The Division of Library Services of the Florida Department of State acknowledges receipt of the foregoing Application and hereby approves said Application for grant(s) in the total amount of \$ 10,800 ; dated this 31 day of October, 1975, at Tallahassee, Florida.

Attest: *Mary Ellen French*

Cecil P. Beach
CECIL P. BEACH, DIRECTOR
Division of Library Services
Florida Department of State

JACKSONVILLE PUBLIC LIBRARY

HAYDON BURNS LIBRARY
122 NORTH OCEAN STREET, JACKSONVILLE, FLORIDA 32202
TELEPHONE 633-2107

November 14, 1975

Mr. D. O. Oxley
Ex-Officio Clerk
Board of County Commissioners
Nassau County
Fernandina Beach, Florida 32034

Dear Mr. Oxley:

Submitted herewith is a fully executed copy of Contract No. 3196-6 between the City of Jacksonville and Nassau County covering library services for the year ending September 30, 1976.

We look forward to working with members of the Nassau County commission and residents of Nassau County in providing library service during the coming year. If there is any question regarding this contract, please feel free to call me.

Sincerely,



Harry Brinton
Director of Libraries

HB/dab

Encl.

cc: Lorraine Schaeffer

Board of Library Trustees

Dr. Sidney M. Lefkowitz
Chairman

Edward A. Charron
Vice-Chairman

Roy T. Lord
Secretary

Raymond A. David

Mrs. Robert F. Nance

Dr. A. Joseph Reddick

William J. Staten

Mrs. A. B. Stephenson

John J. Sulik

Director of Libraries

Harry Brinton

AGREEMENT

THIS AGREEMENT, made this 1st day of October, 1975 between the City of Jacksonville, a municipal corporation acting through its Board of Library Trustees, hereinafter called the CITY, and Nassau County, a political subdivision of the State of Florida, hereinafter called the COUNTY;

WITNESSETH:

1. Consideration. The County agrees to pay the City Fifty Thousand Three Hundred Sixty-three Dollars (\$50,363.00), plus Eleven Thousand Dollars (\$11,000.00) to be received from the City of Fernandina Beach and all State Aid monies as the cost of library service to be provided by the City for the year ending September 30, 1976. The County will pay the City in the following manner: Five Thousand Dollars (\$5,000.00) in November, 1975, Twenty Thousand Dollars (\$20,000.00) in January, 1976, and Twenty-five Thousand Three Hundred Sixty-three Dollars (\$25,363.00) prior to June 1, 1976, and all library monies from Fernandina Beach and State Aid as soon as they are received.

2. Jacksonville Library Use. The City agrees that residents of Nassau County shall be entitled to the use of the main City public library, and any of the City branch libraries without charge, subject to all the laws, rules and regulations prescribed for the City of Jacksonville users of the library service.

3. Bookmobile Service. The City will provide bookmobile circulating Library Service to communities in the County at least once every two weeks under rules and regulations, together with the itinerary for the circulating library, which may be prescribed and decided by the City, upon consultation with the Nassau County Advisory Committee.

4. Book Collection. The City will purchase books for the County within the limitation of funds provided in this agreement and the books so purchased will become the property of the County. The City will loan an additional 1,000 volumes for public use in Nassau County during the period of this agreement.

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13. Cancellation. Either party may cancel this Agreement by written notice delivered to the other, but notice must be delivered at least ninety (90) days prior to October 1st of each year, to take effect on October 1st. In the event the City shall cancel this contract, any unused portion of payment made to it by the County shall be returned to the County.


IN WITNESS WHEREOF the parties have caused these presents to be duly executed by their respective officers as of the day and year first above written.

(SEAL)

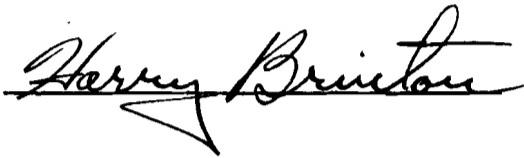
NASSAU COUNTY, FLORIDA
County Commission

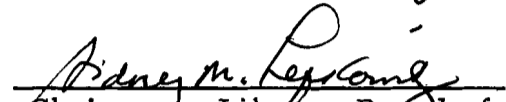


Ex-Officio Clerk



Chairman



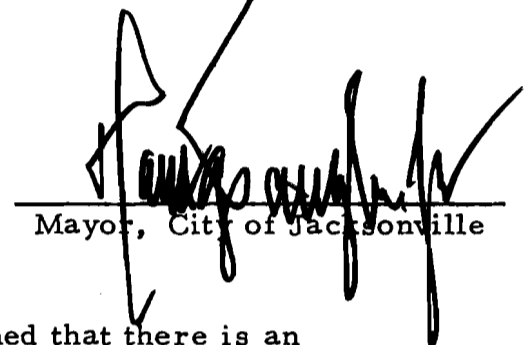


Chairman, Library Board of
Jacksonville

ATTEST:




Corporation Secretary



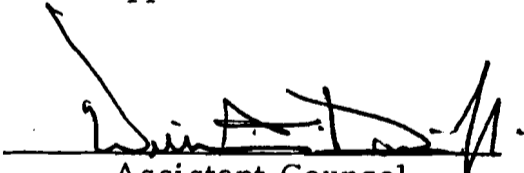
Mayor, City of Jacksonville

I approve this contract, having ascertained that there is an unexpended, unencumbered and unimpounded balance in the applicable appropriation sufficient to cover obligations of this contract.



Director of Finance *mfs*
CONTRACT 3196-6

Form approved:



Assistant Counsel
City of Jacksonville

HARRY BRINTON, *director*
LAURENCE L. SNOOK, JR., *assistant director*

JACKSONVILLE PUBLIC LIBRARY

HAYDON BURNS LIBRARY
122 NORTH OCEAN STREET, JACKSONVILLE, FLORIDA 32202
TELEPHONE 633-2107

January 5, 1976

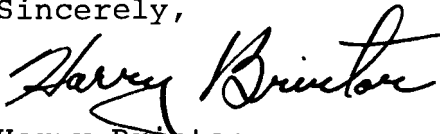
Mr. D. O. Oxley
Ex-Officio Clerk
Board of County Commissioners
Nassau County
Fernandina Beach, Florida 32034

Re: 1975 State Aid Application and Agreement Form
for Fiscal Year 1975/76

Dear Mr. Oxley:

Enclosed are copies of memorandum dated December 31, 1975 from Cecil P. Beach, State Librarian, and the Application and Agreement for State Aid to Libraries for Nassau County. Warrant No. 0652497 in the amount of \$10,860 will be forthcoming in the near future. If there are any questions regarding this matter, please do not hesitate to call me.

Sincerely,



Harry Brinton
Director of Libraries

HB/dab

Encl.

cc: Mrs. Jones

FLORIDA DEPARTMENT OF STATE
 DIVISION OF LIBRARY SERVICES
 APPLICATION AND AGREEMENT FOR
 STATE AID TO LIBRARIES

The Board of County Commissioners of NASSAU
 County hereby applies to the Division of Library Services of the Florida
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Less, State Aid	\$ <u>3,496.00</u>
Less, LSCA Program Grants	\$ _____
Less, Any Funds not Expended Centrally	\$ _____
Total Local Expenditures Qualified for Matching ..	\$ <u>56,850.00</u>

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 grants, will be available and expended for public library use during
 fiscal year 1975-76.

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*City Appropriations (City funds from local sources only)	\$ <u>11,000.00</u>
Other (specify)	\$ _____
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* Append an affidavit from each city
 providing funds. TOTAL \$61,363.00

This library service is provided through contracts with the follow-
 ing cities and counties: Jacksonville - Nassau County

The yield of a one mill tax in this county is \$341,596.60

The Applicant agrees to expend any grant(s) awarded pursuant to this Application and Agreement in full compliance with the terms and conditions of Chapter 257, Florida Statutes, and Chapter 1B-2, Florida Administrative Code, relating to county free public libraries and the State Library, which Chapters are incorporated by reference as part of this Application and Agreement and attached hereto.

[Signature]
Clerk of the Circuit Court

[Signature]
Chairman,
Nassau County
Board of County Commissioners

September 16, 1975
(Date)

The Division of Library Services of the Florida Department of State acknowledges receipt of the foregoing Application and hereby approves said Application for grant(s) in the total amount of \$ 10,860 ; dated this 31 day of October, 1975, at Tallahassee, Florida.

Attest: *[Signature]*

[Signature]
CECIL P. BEACH, DIRECTOR
Division of Library Services
Florida Department of State

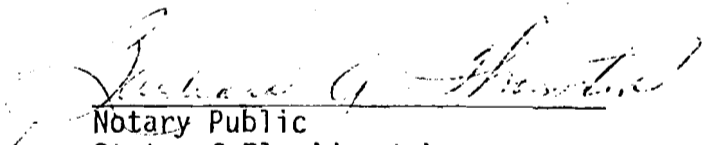
FLORIDA DEPARTMENT OF STATE
DIVISION OF LIBRARY SERVICES

PUBLIC LIBRARY STATE AID CERTIFICATION FORM FOR APPROPRIATION
BY MUNICIPAL LIBRARIES CONTRACTING WITH COUNTIES
AFFIDAVIT

STATE OF FLORIDA
COUNTY OF NASSAU

Before me this day personally appeared Grady W. Courtney
_____, who being duly sworn, deposes and says that the City of
Fernandina Beach has provided the sum of \$11,000. for free
public library service for the fiscal year of October 1, 1975, to
September 30, 1976. This is administered centrally in cooperation
with the following counties: NASSAU

Sworn to and subscribed before me this 15th day of
September, A.D. 1975.


Notary Public
State of Florida at Large

My commission expires NOTARY PUBLIC STATE OF FLORIDA AT LARGE
BY COMMISSION EXPIRES JAN. 01, 1979
BONDED THROUGH GENERAL INSURANCE UNDERWRITERS